

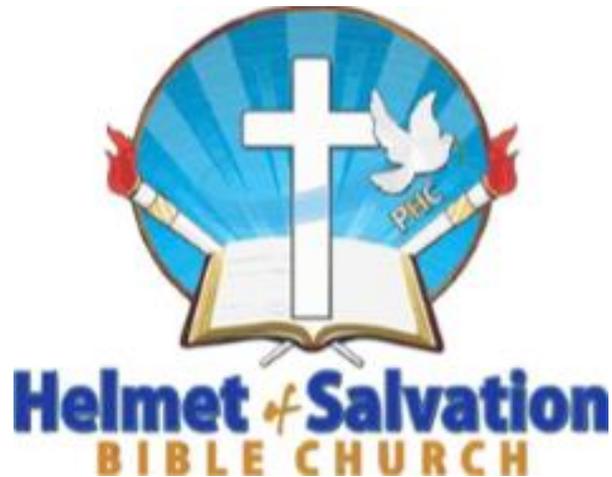
HELMET OF SALVATION BIBLE CHURCH

at KUTAMA

under

Pentecostal Holiness Church in South Africa

Under the leadership of
REVEREND SAMUEL MAMETSA



CELL GROUPS

2019

BASIC GUIDELINES



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“19 Therefore, go and make disciples of all the nations, baptizing them in the name of the Father and the Son and the Holy Spirit. 20 Teach these new disciples to obey all the commands I have given you. And be sure of this: I am with you always, even to the end of the age.” Matthew 28:19-20 NLT

1) WHY CELL GROUPS?

Acts 2:42-47 *"THE BELIEVERS FORM A COMMUNITY 42 All the believers devoted themselves to the apostles' teaching, and to fellowship, and to sharing in meals (including the Lord's Supper), and to prayer. 43 A deep sense of awe came over them all, and the apostles performed many miraculous signs and wonders. 44 And all the believers met together in one place and shared everything they had. 45 They sold their property and possessions and shared the money with those in need. 46 They worshiped together at the Temple each day, met in homes for the Lord's Supper, and shared their meals with great joy and generosity— 47 all the while praising God and enjoying the goodwill of all the people. And each day the Lord added to their fellowship those who were being saved."*

NLT. [own emphasis].

Eph. 4:11 it states that God "*gave some to be apostles, some to be prophets, some to be evangelists, and some to be pastors and teachers, to prepare God's people for works of service, so that the body of Christ may be built up*" (**NIV**).

God's servants (apostles, prophets, evangelists, pastors and teachers) are given to the Church to equip the lay people, so the lay people can carry out ministry, both inside and outside the Church.

In **Acts 2:46-47** there were two types of meetings in the early church. Not only did the disciples gather regularly at the Temple (church), but they also met together daily in their homes to break bread and to have fellowship.

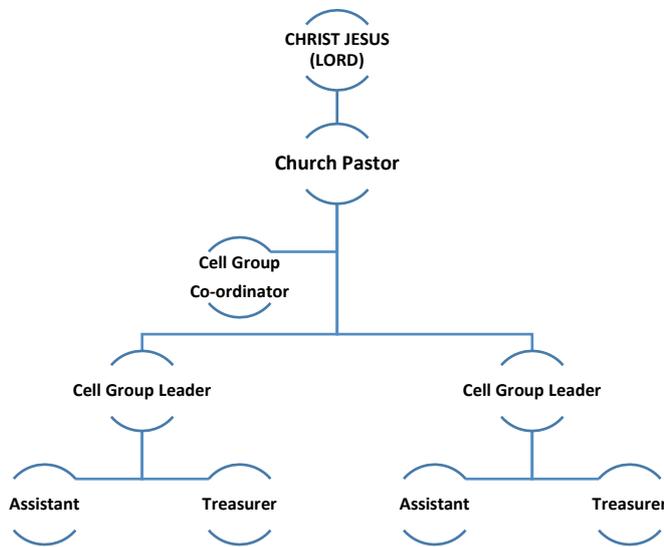
In the early days of the Church there were 100,000 Christians in Jerusalem, out of a population of 200,000. Who could have taken care of all those people, since there were only twelve apostles? How could they take care of the house-to-house ministry? There had to be leaders of smaller groups—of house fellowships. Together with the seven deacons (**Acts 6**), the lay leaders would have had to share the responsibility of carrying out house-to-house ministry. The only way for the believers to be taken care of in the house meetings was for each of those fellowships—or cell groups—to have a leader. The church, then, was well-organized to minister to the needs of a growing congregation.

How else could the early church have absorbed 3,000 converts on the first day, when the Holy Spirit fell on the believers in the Upper Room on Pentecost? The needs of those people were taken care of in the homes, not in the Temple.

*"But select capable men from all the people—men who fear God," Jethro told him, "trustworthy men who hate dishonest gain—and appoint them as officials over thousands, hundreds, fifties and tens. Have them serve as judges for the people at all times, but have them bring every difficult case to you; the simple cases they can decide themselves. That will make your load lighter, because they will share it with you" (**Exod. 18:21-22, NIV**).*

Delegation of authority is definitely part of the will of God. The pastor of the church has delegated his authority to the appointed cell group leadership.

2) CELL GROUP STRUCTURE



3) CELL GROUP MEETINGS SERMONS

The cell group leaders are advised to use the pastor's sermons for teaching. This helps to make sure that as a church we meditate on the message the pastor has

taught on Sunday. It helps those who take long to understand, to hear the word again so that they meditate on it more thoroughly.

4) SUGGESTED PROGRAM FOR CELL GROUP MEETINGS

- OPENING and WELCOME
- OFFERING
- PRAISE AND WORSHIP
- WORD OF GOD
- TESTIMONIES
- ANNOUNCEMENTS
- CLOSURE

Suggested maximum length of cell group meetings: 1 Hour.

5) INVITATIONS OF OUTSIDE SPEAKERS

Outside speakers should only be invited to minister at the cell group meeting with the prior approval of the pastor, which approval will be obtained through the cell group co-ordinator in advance.

Do not take up an offering for an invited speaker or for any other thing without first informing the cell group co-ordinator to obtain authorisation from the pastor.

6) SUB-DIVISION OF LARGE CELL GROUPS

Once the cell group becomes too big for the venue or is more than 15 families in one place, it will be broken into two cell groups. A new cell leader will be appointed for the new-born cell group and they will agree on a venue for the new cell group.

From there, the new cell group will operate on its own as the other cell groups, reporting to the cell group leader and handing over any monies that need to be handed over to the church treasurer every Sunday.

The cell group members need to understand that the greater purpose of the cell groups, is to evangelize the neighbourhoods by providing a place to bring friends and neighbours so that they could be introduced to Jesus Christ.

7) CELL GROUP ADMINISTRATION

Each cell group leader will be handed a copy of the “**Cell Groups: Basic Guidelines**” to ensure uniformity in the running of the cell group meetings.

On a monthly basis, each cell group leader will be given a “**Cell Group Administration Pack**” which contains the following documentation to assist in the effective running and administration of the cell group for the year **2019**:

- **Cell Group Stats Report for that month:** On this sheet, the cell group leader will record the date of the meeting, the name of the person who preached on that day, the number of people who attended, the number of people that have backslidden, and the offering collected for that day.
- **Offering Report Form:** On this sheet, the cell group leader will record the date of the meeting and the offering. After each service, this form must be signed by the cell group leader and the person who will record or keep the offering until Sunday. The person who keeps the records must not be the person who keeps the offering. This is done to protect cell group members from being tempted to borrow from the cell group offering coffers.
- **Specific Incident Report Form:** Sometimes there may be incidences or issues that need to be recorded and to be reported to the cell group co-ordinator and or the pastor of the church. This is the form that the cell group leader will use. He or she will record the incident, state how it was handled and further indicate if any further intervention is necessary or not. For any other urgent issues, the cell group leader can contact the cell group co-ordinator immediately; and
- **Attendance Register for that month:** The monthly attendance register will help the cell group leader and the cell group co-ordinator to monitor the growth of the cell group and to identify attendance routines and any other

issues that may need their attention. At the beginning of the month, the cell group members will fill in their details and with each meeting will sign alongside their names to show that they were in attendance on the specific date of the cell group meeting.

The cell group leader will hand over the "**Cell Group Administration Pack**" to the cell group co-ordinator on the last day of each month, if this day does not fall on a day when there is a service at church, then it will be handed on the next service. After the cell group co-ordinator has finished with the "**Cell Group Administration Pack**" it shall be handed back to the cell group leader for filing.

8) CELL GROUP FINANCES

Each cell group will appoint its own treasurer who will be responsible for the cell group offerings and to ensure that the week's offering is handed over to the church treasurer every Sunday.

At the cell group meeting, the treasurer and the assistant (if there is no assistant the cell group leader) will both sign off on the cell group offerings to ensure that the offering at each cell group meeting is recorded correctly. The person who keeps the money must not be the person who keeps the records.

When the offering is handed over to the church treasurer, the church treasurer will also sign to confirm that the offering as recorded at the cell meeting is the same as the one handed over to the church.

Cell groups are not allowed to take up an offering for an invited speaker or for anything without first informing the cell groups' co-ordinator to obtain authorisation from the pastor.

9) REFRESHMENTS

If any, should only be given after the meeting has been concluded so that it does not interfere with the meeting. This issue is not a must but must be done, if at all, on a voluntary basis.

10) GENERAL

Cell group leaders are encouraged to help the cell group pray for the growth of that specific cell group and the church in general and for the spiritual growth of the church members and the church. Further, to pray for the evangelism and the soul-winning processes to be successful.

Cell group leaders are again encouraged to share with other cell group leaders and the cell group co-ordinator any other thing that may help to improve the cell group meetings in the church.

1 Thessalonians 5:23 *"23 Now may the God of peace Himself sanctify you completely; and may your whole spirit, soul, and body be preserved blameless at the coming of our Lord Jesus Christ."* **NKJV**.

11) CELL GROUPS CONTACTS INFO

Attached is a list of the cell groups and the leadership and their contacts.

Cell group co-ordinator:

Ms Ndivhuho Thavhana: 082 611 5651 / 072 783 0845 WhatsApp / 061 498 0872,
ndivhuhot@gmail.com

Cell group leader can liaise with the cell group co-ordinator as and when they need assistance or direction.

EMAIL: kutamaphc@gmail.com

WEBSITE: [http://kutamaphc@weebly.com](http://kutamaphc.weebly.com)

BLOG: <http://kutamaphc.wordpress.com/>

YOTUBE & FACEBOOK: Pentecostal Holiness Church

FAX-TO-EMAIL: 086 266 5753

PHYSICAL ADDRESS: Stand Number 84, Manavhela Village, Kutama, Makhado Municipal Area, Limpopo Province.

POSTAL ADDRESS: P O BOX 72, Kutama, 0940.

CONTACTS: 082 715 4739 (Mrs Phadziri ME); 076 663 6270 (Mrs Muligwa B), 078 513 1191 (Mrs Rabulanyana B); 061 498 0872 / 072 783 0845 (Ms NV Thavhana).

Numbers 6:24-26 “24 The LORD bless thee, and keep thee: 25 The LORD make his face shine upon thee, and be gracious unto thee: 26 The LORD lift up his countenance upon thee, and give thee peace.”

2019 for our
**GOD is a
consuming
FIRE**

Hebrews 12:29  **Deuteronomy 9:3**
Helmet of Salvation
BIBLE CHURCH